

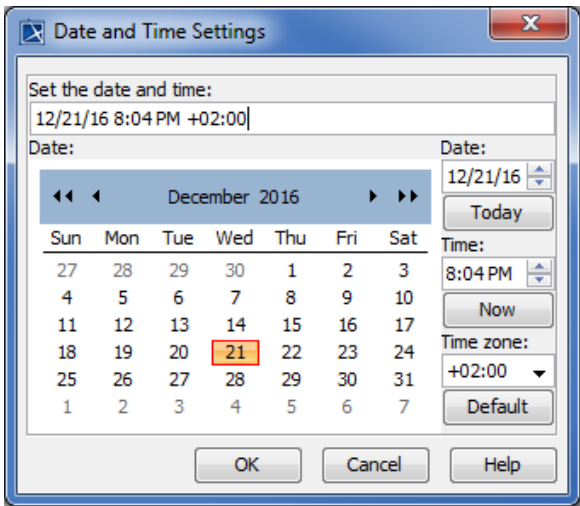
Setting date and time

Date and time are set in the **Date and Time Settings** dialog. This dialog is always used when specifying the properties that have a date type value. It allows you to select a date, time, and a time zone using a visual calendar and/or the **Date**, **Time**, and **Time zone** boxes.



Date/time format information

The **Date and Time Settings** dialog uses your computer's locale to set the date and time format. You can still enter date and time values of another format manually in the **Set date and time** box, but the dialog will not recognize them; i.e., you won't be able to use a calendar or the **Date** and **Time** boxes. Using them would automatically change the date and time format to the one that is specified in your computer's locale.



The figure displays the Date and Time Settings dialog with specified date, time and time zone values.

The **Date and Time Settings** dialog can be opened from:

- The [Specification window](#) of an element that has a property with a date type value
- A [Generic Table](#) that has a column of date type values.

On this page

- [The Date and Time Settings dialog elements](#)

Related pages

- [Working with model elements](#)
 - [Specification window](#)
 - [Default property values](#)
 - [Editing property values](#)
 - [Refactoring](#)
 - [Extracting](#)
 - [Formatting symbols](#)
 - [Customizing lists of properties and commands](#)

The Date and Time Settings dialog elements

Dialog element	Element type	Description
Set the date and time	Text box	Allows you to enter date and time values in the following order: <ul style="list-style-type: none">• Date• Time (optional)• Time zone (optional) Values should be separated by spaces.
Date	Visual calendar	To select a date, click a day on a calendar. To switch between months, use the arrows on the left and on the right side of the title section of the calendar. To switch between years, use the double-arrows on the left and on the right side of the title section of the calendar. The selected date is automatically entered in the Set the date and time box using the format that is specified in your computer's locale.
Date	Spin box	Allows you to select a date value in the format specified in your computer's locale. The default value is the current date. To change a date value, use the up or down arrow to increase or decrease the current value. The selected value is automatically entered in the Set the date and time box.

Time	Spin box	<p>Allows you to select a time value in the format specified in your computer's locale. The default value is the current time.</p> <p>To change a time value, use the up or down arrow to increase or decrease the current value. The selected value is automatically entered in the Set the date and time box.</p>
Time zone	Drop-down list	Click the arrow on the right side of the box to select the desired time zone.
Today	Button	Click the button to set the Date box value to the current date of your computer.
Now	Button	Click the button to set the Time box value to the current time of your computer.
Default	Button	Click the button to set the Time zone box value to the value set in your computer.