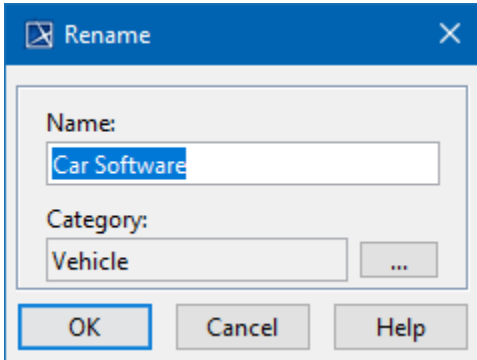


Renaming projects

To rename a project

1. From the main menu, select **Collaborate** > **Projects**. The **Manage Projects** dialog opens.
2. Select the project you want to rename.
3. Click **Rename**.
4. In the dialog that opens, type a new name for the project in the **Name:** field:



5. In this dialog, you can also change the project category by clicking the three dots menu  and selecting the desired category.