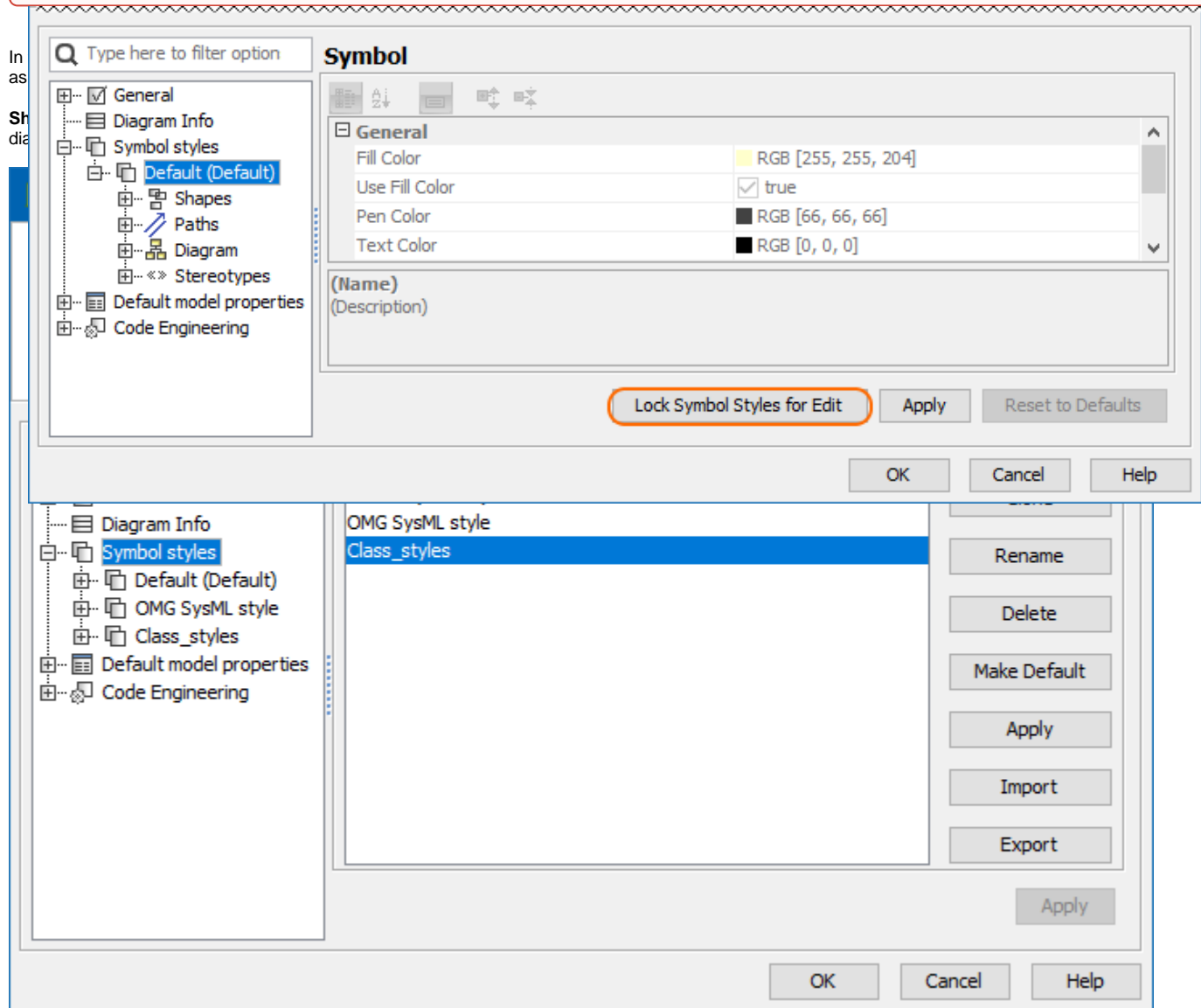


# Working with Symbol styles



## Warning

Before you begin working on symbol styles in a Teamwork Cloud project, you need to lock the symbols styles for edit first.



Before changing symbol styles, we advise you to make a copy of the default style so you can come back to it if needed. You can make a copy by cloning the default style, which will create a new style. You can make changes in any selected style.

To create a new style by cloning the existing one

1. In the **Symbol styles** group, select *Default* style and click the **Clone** button.
2. Enter a name for the new style.
3. Change options of the new style.

As stated previously, you can create several symbol styles. You can set the desired style to be your default at any time.

To make a selected style your default style

- In the **Symbol styles** options group, select the style to make the default and click the **Make Default** button.


 You can change Default symbol styles using the **Set Select Symbol Style as Default** button in the diagram toolbar. If you do not see this button, you need to change **Perspective** to the **Full feature** or [customize perspective](#).

You can select to apply one of the predefined styles for the existing diagrams.

To apply the selected style

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- In the **Symbol styles** group, select the style you want to apply and click the **Apply** button.

 You can also apply the desired options to selected diagram model elements. Click the **Apply** button in the specific element's pane.

You can move your earlier defined symbol styles between other projects or users. Simply export the defined style and pass it on for other projects or users to import.

To save the created style (export)

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1. In the **Symbol styles** group, click the **Export** button. The **Save** dialog opens.
2. Select the location where you wish to export a style.

To import a project style

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1. In the **Symbol styles** group, click the **Import** button. The **Open** dialog opens.
2. Select the style you wish to import (\*.stl).

#### Related pages

- [Symbol Properties dialog](#)
- [Symbol styles option group](#)
- [Copy and paste symbol style](#)
- [Making your own default style for new projects](#)