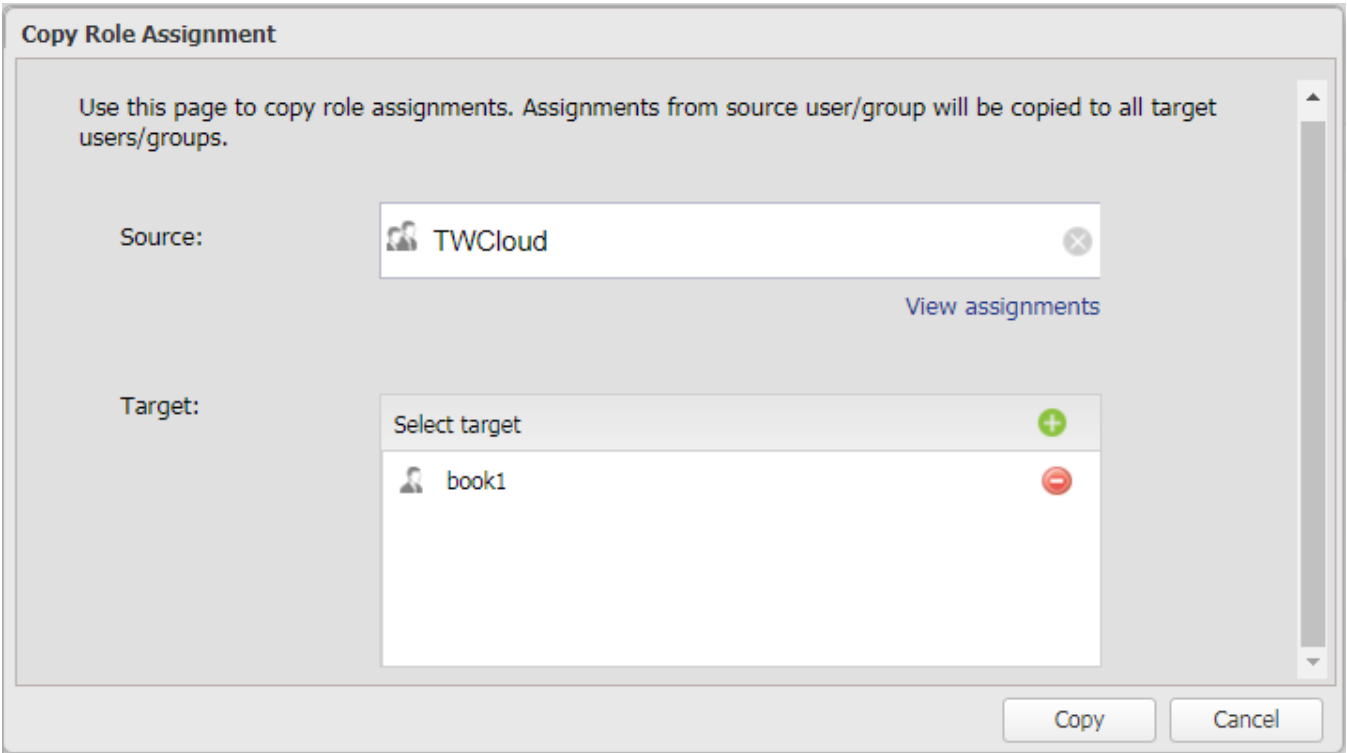




# Copying roles and assignments


You can copy the roles/resources of a user and a user group (Source user) and assign them to another user or a user group (Target user) using the **Copy Role Assignment** dialog.




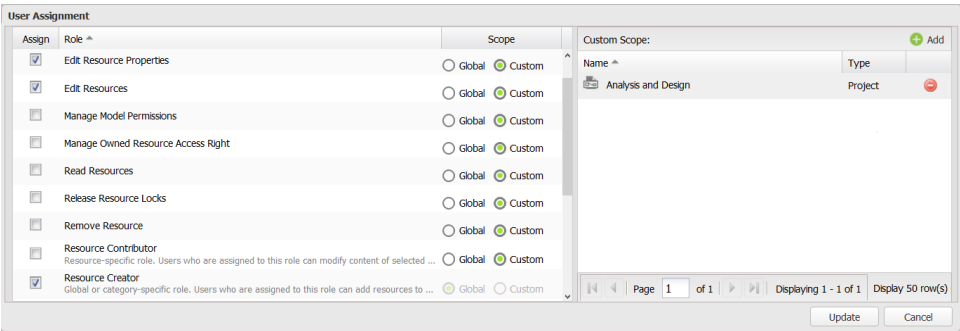
The Copy Role Assignment dialog.


To copy roles or assignment(s) from one user or user group to another

1. On the **Role Management** page, click  **Copy Role Assignment** to open the **Copy Role Assignment** dialog.
2. Type a username (Source user) whose assignment you want to copy (not case-sensitive) in the **Source User** box and press **Enter**. You may remove the source user by clicking  or press **Backspace** on your keyboard.


 **Note**  
The **Source User** box is a search box that provides auto-complete suggestions as you type.


3. Click  to open the **User Assignment** dialog and see the current roles or resources assigned to the source user.





4. In the User Assignment dialog, you can assign more user roles and resources to the **Source User** by selecting the user role check box(es) and clicking .

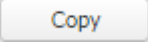
5. Select a resource in the **Add Resources** dialog.

6. Click  to add the selected resource to the **Source User**.

7. The selected user(s) will appear in the **Target User(s)** box. You may remove a target user from the list by clicking .

8. Click .

9. Click  to select a Target user and click .

10. Click  to copy the assignment(s) from the Source user to the Target user(s).

#### Related page

- [Assigning roles](#)