

Viewing and editing resource details

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Viewing resource details

The way you view resource details depends on the type of a user account you are signed in with.

To view resource details as an Administrator user

1. [Open the Resources app](#) and go to the category where the relevant resource is located.
2. Click the resource, the details of which you want to view.

To view resource details as a non-Administrator user

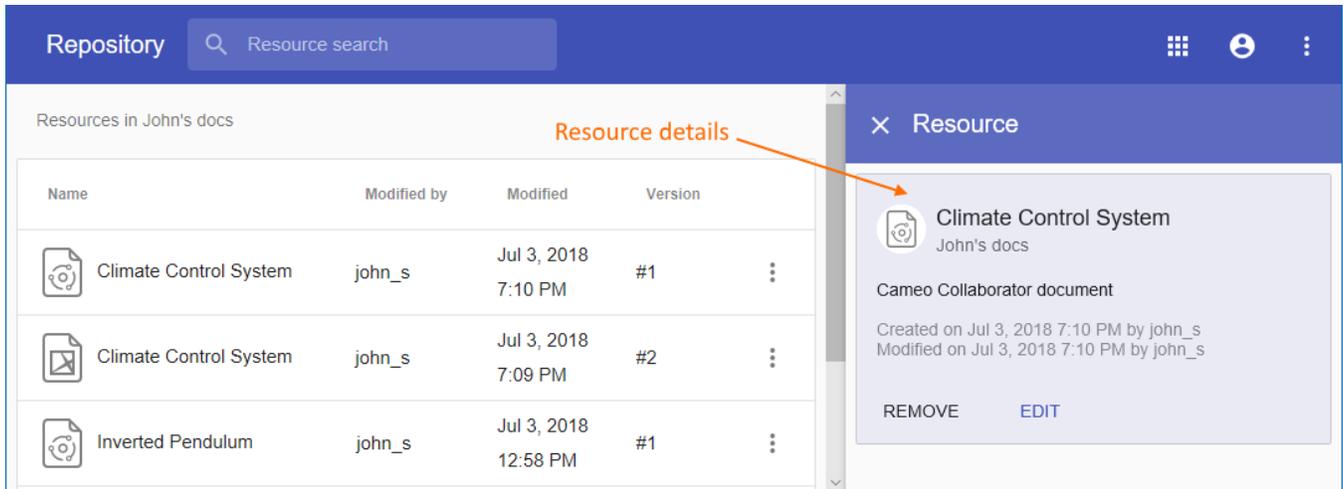
1. [Open the Resources app](#) and go to the category where the relevant resource is located.
2. Click  next to the resource, the details of which you want to view.
3. From the menu, select **View resource details**.

Resource details, such as category, creation date, and last modification date, are shown on the **Resource** pane on the right side of the screen.



Editing/removing resources

When you are viewing resource details in the **Resource** pane, you can select to edit the details or remove the resource. To edit resource details, click **Edit** on the bottom of the pane. To remove the resource - click **Remove**.



The screenshot shows the 'Repository' interface. At the top, there is a search bar labeled 'Resource search'. Below it, a table lists resources under the heading 'Resources in John's docs'. The table has columns for Name, Modified by, Modified, and Version. Three resources are listed: 'Climate Control System' (version #1, modified Jul 3, 2018 at 7:10 PM), 'Climate Control System' (version #2, modified Jul 3, 2018 at 7:09 PM), and 'Inverted Pendulum' (version #1, modified Jul 3, 2018 at 12:58 PM). To the right of the table, a 'Resource details' pane is open for the first 'Climate Control System' resource. The pane shows the resource name, category 'John's docs', document type 'Cameo Collaborator document', and creation/modification dates. At the bottom of the pane are 'REMOVE' and 'EDIT' buttons. An orange arrow points from the 'Resource details' label in the table to the details pane.

Name	Modified by	Modified	Version
 Climate Control System	john_s	Jul 3, 2018 7:10 PM	#1
 Climate Control System	john_s	Jul 3, 2018 7:09 PM	#2
 Inverted Pendulum	john_s	Jul 3, 2018 12:58 PM	#1

Resource details displayed on the Resource panel of the repository.

Editing resource details

You can edit a resource name and description or move the resource to another category as described below.

To edit resource details

1. [Open the Resources app](#) and go to the category where the relevant resource is located.
2. Click  next to the resource, the details of which you want to edit.

3. On the **Edit resource details** pane, do one or several of the following actions:
 - Change resource name in the **Resource name** field.
 - Change resource category in the **Category** field to move the resource to another category.
 - Change or add resource description in the **Description** field.
4. Click  on top right corner of the **Edit resource details** pane.

When you get a confirmation message, it means the resource details are successfully updated.