

Adding terms in the Glossary Table


You can add terms in the Glossary Table in the following ways:

- [Directly from the diagram pane](#)
- [Using the Generic Table toolbar](#)
- [By dragging any element](#)
- [By pasting from another resource](#)

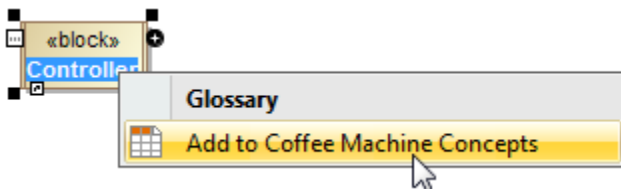
Directly from the diagram pane

To add a word or phrase to a glossary directly from the diagram pane

1. Select a word or phrase you want to be a term.

 Even if you mark only a part of a word, the whole word will be added to the glossary as a term.

2. Right-click it and select **Add To <Glossary Table name>**.
The word or phrase is converted to a term and added to the Glossary Table.



Using the Generic Table toolbar

To add a term in the Glossary Table using a toolbar

- Click the **Add New** button to create a new row for a term in the table.
- Click the **Add Existing** button and from the **Select Element** dialog. Choose the element you wish to be a term.

By dragging any element


To drag an element to the Glossary Table

1. In the Containment tree, select an element you wish to be a term.
2. Drag it to the Glossary Table.


By pasting from another resource

To create terms in the table by pasting data from another resource


1. Copy a table from another resource.

-  • The number of columns in that table should be the same as the number of columns in the Glossary Table.
• The data types of columns in the Glossary table must be compatible with copied information.

2. Open the Glossary Table where you want to paste the copied data.

-  • The cells must be editable in the Glossary Table.

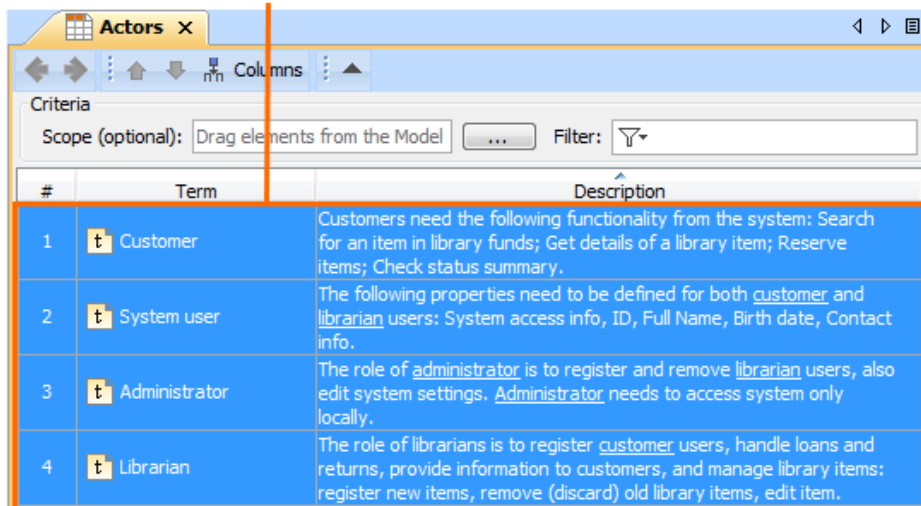
3. Press Ctrl+V (Cmd+V on OS X).
Each row displays one term with its description.





-  • If the term already exists in the model, the information updates.
• If terms have ID prefixes in another resource, they are automatically set after the copy-and-paste command only for pasted terms in the Glossary Table. Manage ID prefixes in the [Element Numbering dialog](#).

Copy the table

Term	Description
<u>Administrator</u>	The role of administrator is to register and remove librarian users, also edit system settings. Administrator needs to access system only locally.
<u>Customer</u>	Customers need the following functionality from the system: Search for an item in library funds; Get details of a library item; Reserve items; Check status summary.
<u>Librarian</u>	The role of librarians is to register customer users, handle loans and returns, provide information to customers, and manage library items: register new items, remove (discard) old library items, edit item.
<u>System user</u>	The following properties need to be defined for both customer and librarian users: System access info, ID, Full Name, Birth date, Contact info.

Paste the table



#	Term	Description
1	 Customer	Customers need the following functionality from the system: Search for an item in library funds; Get details of a library item; Reserve items; Check status summary.
2	 System user	The following properties need to be defined for both <u>customer</u> and <u>librarian</u> users: System access info, ID, Full Name, Birth date, Contact info.
3	 Administrator	The role of <u>administrator</u> is to register and remove <u>librarian</u> users, also edit system settings. <u>Administrator</u> needs to access system only locally.
4	 Librarian	The role of librarians is to register <u>customer</u> users, handle loans and returns, provide information to customers, and manage library items: register new items, remove (discard) old library items, edit item.