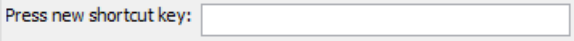
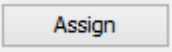


# Assigning a keyboard shortcut to a Macro

To add a new keyboard shortcut to a macro

1. Open either the (i) **Environment Options** or (ii) **Macro Information** dialog.

2. Type a keyboard shortcut in the  box.

3. Click  to assign the keyboard shortcut to a macro.
4. Click **OK**.



If a keyboard shortcut key entered in the

 box has already been assigned to another macro, the following message will appear under the **Press new shortcut key** box: **Currently assigned to <the command name>**.