



My account

In My account, you can manage your account data - add or remove your name, phone number, email address and department, also you can change your password.

To open My account




In the upper right corner:

- click  button and select **My account** button.
- click  button and select **My account** application.



The user without assigned roles or resources after sign in will be automatically redirected to the **My account**.

My account



Username

Administrator

Full name

John Smith

Phone number

+3703012345

Email address

admin@NME.com

Department

NME1

CHANGE PASSWORD

SAVE

My account app view.

To change password

1. Open **My account** application.
2. Choose **Change Password**.
3. Enter your old and new passwords, then select **Save**.



Make sure that you choose a strong password

A strong password contains a mix of numbers, letters and symbols. It is hard to guess, does not resemble a real word, and is only used for this account.