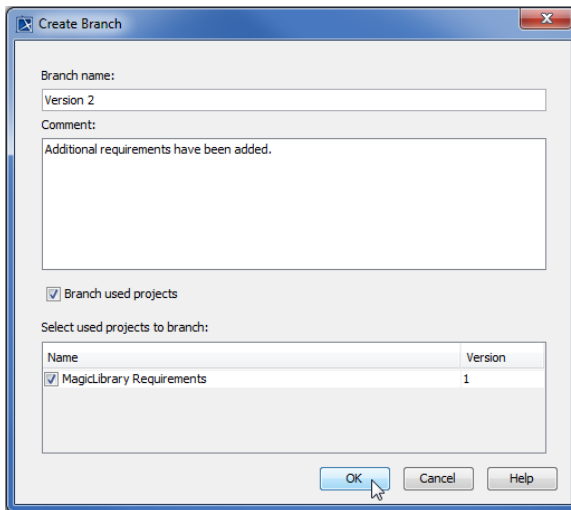# Creating project branches

You can create project branches only if you are the project Administrator.

To create a project branch

1. From the **Collaborate** menu, select **Projects**. The **Manage Projects** dialog opens.
2. Select the project from which you want to create a branch.
3. Do one of the following:
   - Click the **Create Branch** button.

   - If you want to create a branch from the specific version of the project, click , in the open dialog select the desired project version, and click the **Create Project** button.

   The **Create Branch** dialog opens.
4. Enter the branch name and comment in the appropriate boxes.

   > ⓘ If you want to branch a project together with used projects, select the **Branch used projects** check box and select the used projects to branch.

5. Click **OK**.

A new project branch is created.