

# Managing user groups

The user group is created for grouping users into different category groups. You can assign role assignments to all users in a user group. The user group's members will take up the roles and assignments including the scope that has been assigned to the user group. You can create a user group, update information as well as assign role assignments to the user group once, and they will be assigned to the members of the user group.

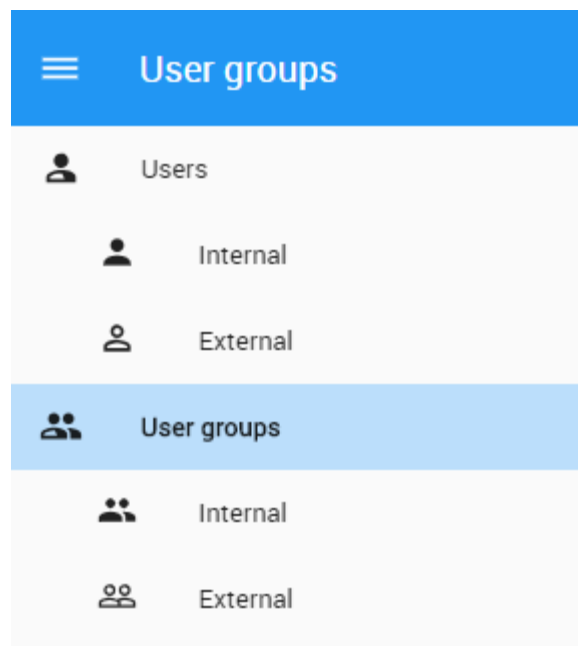
You can create, import, update, or remove a user group. When you import a user group from an LDAP server, TWCloud imports the user group as an external user group, and every user belongs in it as an external user. You can resynchronize the external user group to update its information with the one in the LDAP server.

You can edit information in an internal user group in TWCloud but you cannot edit an external user group directly in TWCloud. You can only assign roles to the external users in the external user group in TWCloud. You can, however, update the external user group information with the one in the LDAP server by clicking the **Synchronize** button.



If the user is removed from the external group, it will not be removed automatically from the synchronized group.

You can see both external and internal user groups on the **Users** application.




You can find user groups in the left side menu on the Users application.

## Editing user group information

Clicking a user group name opens the **User Group** pane where you can see the name and description of the group, roles assigned to the group, and the users in the user group.

To edit an internal user group name and description

1. Go to **Users** application and from left side menu select **User group**, and then do one of the following:
  - Click a user group name and from **Group details** card select **Edit**.
  - Click  and from the option list select **Edit group details**.
2. Edit the name and description.
3. Click the **Save** button, to save the changes.

To edit an internal or external user group roles

1. Click a user group name, the **User Group** pane opens.
2. In the **Roles** card click the **Change** button, **Change roles** pane opens.
3. Add/Remove roles and select scope (if the role is resource-related).
4. Click the **Save** button, to save the changes.

To edit an internal user groups members

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1. Click a user group name, the **User Group** pane opens.
2. In the **Group members** card click the **Change** button, **Change group members** pane opens.
3. Add or remove members.
4. Click the **Save** button, to save the changes.

To edit an external user group information

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1. Click a user group name, the **User Group** pane opens.
2. In the **User Group** pane user can synchronize **the** user group, remove and change roles assignments.
3. Click the **Save** button, to save the changes.