

Viewing and editing resource details

On this page


- [Viewing resource details](#)
- [Editing resource details](#)

Viewing resource details

In the Resources app you can view the following resource information:

- Resource details, including the resource name, creation and last modification dates, and the user who has created or modified the resource.
- Resource history information, including the user who created each version of the resource, the version creation date, and the type of changes that were made.
- The roles assigned to the resource.

To view resource details

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1. [Open the Resources app](#) and go to the category where the relevant resource is located.
 2. Click  next to the resource, the details of which you want to view.
 3. From the menu, select **View resource details**.

Resource details, such as category, creation date, and last modification date, are shown on the **Resource** pane on the right side of the screen.










Important

- To edit resource details in the **Resource** pane, click **Edit** on the bottom of the pane. To remove the resource - click **Remove**.
- If you are the Administrator user, simply click a resource to view its details.

Resources
Resource search

Resources in Collaborator documents

Name	Modified by	Modified	Version	
 Climate Control System	john.s	Feb 7, 2019 2:48 PM	#2	⋮
 Climate Control System	john.s	Feb 7, 2019 2:48 PM	#3	⋮
 Hybrid Vehicle	john.s	Jan 23, 2019 6:09 PM	#8	⋮
 Hybrid Vehicle	ingabe	Jan 30, 2019 4:14 PM	#10	⋮
 Interfaces	ingabe	Jan 30, 2019 11:45 AM	#7	⋮
 Interfaces	ingabe	Jan 30, 2019 11:39 AM	#16	⋮
 Mano	ingabe	Dec 11, 2018 4:39 PM	#1	⋮

Resource details

Climate Control System
Collaborator documents

Cameo Collaborator document

Created on Feb 7, 2019 2:47 PM by john.s
Modified on Feb 7, 2019 2:48 PM by john.s

REMOVE EDIT

History

Version #2

john.s on Feb 7, 2019 2:48 PM
A comment was created, edited, deleted, resolved, or marked as read
trunk

Version #1

EDITABLE
john.s on Feb 7, 2019 2:47 PM
The Collaborator document was created or updated
trunk

Roles

Resource does not have any assigned role



CHANGE

Viewing resource details, history, and the roles assigned to the resource.

Editing resource details

You can edit a resource name and description or move the resource to another category as described below.

To edit resource details

1. Open the [Resources app](#) and go to the category where the relevant resource is located.
2. Click  next to the resource, the details of which you want to edit.
3. On the **Edit resource details** pane, do one or several of the following actions:
 - Change resource name in the **Resource name** field.
 - Change resource category in the **Category** field to move the resource to another category.
 - Change or add resource description in the **Description** field.
4. Click  on top right corner of the **Edit resource details** pane.

When you get a confirmation message, it means the resource details are successfully updated.