

# Upgrading Cameo Collaborator

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If you use Cameo Collaborator 19.0 or an earlier version of the software, you do not need to re-install it. Simply upgrade the current version of Cameo Collaborator. To prepare for the upgrade procedure, go to the [Download Cameo Collaborator page](#) and download the following files:

- `cameo-collaborator-share-<version_number>.amp`
- `cameo-collaborator-repo-<version_number>.amp`

To upgrade Cameo Collaborator

1. Stop Cameo Collaborator if it is running.
  - a. Open `<Alfresco Community installation directory>`, and double-click the `manager-windows.exe` file.
  - b. In the open dialog, click the **Stop All** button.
2. Go to `<Alfresco Community installation directory>\amps_share` and replace the `cameo-collaborator-share-<current_version_number>.amp` file with the downloaded `cameo-collaborator-share-<new_version_number>.amp` file.
3. Go to `<Alfresco Community installation directory>\amps`, and replace the `cameo-collaborator-repo-<current_version_number>.amp` file with the downloaded `cameo-collaborator-repo-<new_version_number>.amp` file.
4. Run the command-line interface.

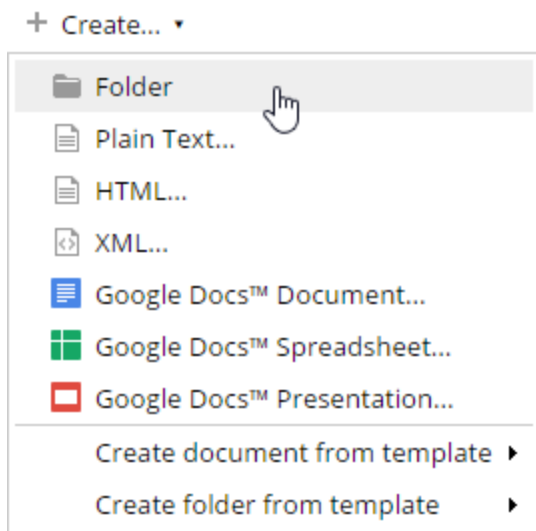
 **Note**  
Ensure that you run the application as administrator.

5. Using the command-line, go to `<Alfresco Community installation directory>\bin`.
6. In the command line, type **apply\_amps.bat** and press Enter.
7. Press Enter twice again when you are prompted.
8. Close the command-line interface.
9. Go to `<Alfresco Community installation directory>\alf_data`, and remove solr4 indexes:
  - a. Delete the `solr4` folder.
  - b. Delete the `solr4Backup` folder if it exists.
10. Go to `<Alfresco Community installation directory>\solr4\workspace-SpacesStore\conf`, and open the `solrcore.properties` file.
11. Remove the hash mark from the following properties:
  - `alfresco.index.transformContent=false`
  - `alfresco.ignore.datatype.1=d:content`
12. Save and close the file.
13. Go to `<Alfresco Community installation directory>\solr4\archive-SpacesStore\conf`, and open the `solrcore.properties` file.
14. Repeat steps 11 and 12.
15. [Start Cameo Collaborator](#).

## Post-upgrade checklist

After upgrading Cameo Collaborator, complete the following tasks:

- To be able to [export comments to an MS Word document](#):
  1. In the main toolbar of the the Cameo Collaborator portal, click **Repository** and open the `Collaborator` folder.
  2. Use the Repository toolbar to create a new folder named `Cameo_Collaborator_Template` if the folder does not already exist.



3. Download and move one of the following files to the *Cameo\_Collaborator\_Template* folder. If the folder already contains a comments report file, replace it with one of the following files:  
[CommentsReport\\_full.docx](#) - to generate a report with images of commented items.  
[CommentsReport.docx](#) -to generate a compact comment report without images.
- Ensure that all users clear the cache in their internet browsers. Otherwise, updated icons may not be displayed. The procedure for clearing the cache depends on the internet browser being used.
- To be able to publish projects, [update the Cameo Collaborator Publisher plugin](#).
- Update all published projects by republishing them, or the search will not work.



#### Updating projects

If you update a published project by republishing it, specify the same template that you used before. Otherwise, you will not be able to navigate between comments and commented items.

#### Related pages

- [Installation, Startup, and Upgrade Guide](#)
  - [System requirements](#)
  - [Installing and configuring Cameo Collaborator](#)
  - [Starting Cameo Collaborator](#)