Copying roles and assignments

When you want to assign the same roles or assignments that belong to a user or a user group to another user or user group, you can quickly do so by copying them using the User pane. This section shows you how to copy user roles and assignments using the Role Assignments pane on the User pane.

To copy roles and/or assignment(s) from one user to another

- 1. On the User application, click the target user to open the User pane.
- 2. In the Roles card, click Change.
- 3. Select the Copy assignments tab.
- 4. In the search box, start typing the name of the user whose assignments you want to copy.5. Select a username from the search result list. All the roles and assignments associated with the selected user will be automatically copied.

nor roles	
Add role Add a new role for the user	Copy assignments Copy assignments from another user
Q io	×
a jovjan jovjan	
ا jonas jonas	
▲ john_s John Smith	
Global scope 🔻	î
Resource Reviewer Resource-specific role. Users who are assigned to this role	can open resource, and navigate through the content to review it.
Global scope 💌	•

6. Click to save the changes.