

Enabling and disabling users

It is possible to disable login for user. To enable or disable user login you must have **User manager** role.

Users			
User search			
Users (118)			
Internal (61)			
External (57)			
User groups (32)			
Internal (8)			
External (24)			
Username ↑	Full name	Last activity date	
agnpal	-	-	Enabled user
aisale	aisale	-	Disabled user
andarm	andarm	May 2, 2019 4:43 PM	
armgri	armgri	-	

Easily distinguish enabled user from disabled.

To enable/disable user login, do one of the following

- Click  next to the user and from menu select to **Disable user/Enable user**.
- Go to **User** pane and select to edit user details,
 - Change sliders position next to **Enabled** (slide left to disable, slide right to enable user's login).
- Go to **User** pane and click  on **Account** card, **Actions** menu will open.
 - From menu select to **Disable user/Enable user**.



If you disable a user's access while he or she is online or logged in, TWCloud Admin will not log them out immediately. Changes to access permission will take effect immediately once the user logs out.