Applying a license

Upon successful installation, only the administrator account is available. It is required for you to apply a license for the first time. The license selection page also opens when your license expires.

The license selection page prompts you to specify the address of the [FlexNet license server installation](#) where you store your license(s). If you do not specify any port, **1101** will be the default port. If you enter the wrong address, an error message will open for you to report the problem.

> ⚠️ **Note**
>
> - You can only apply a Teamwork Cloud license once per session.
>
> - An administrator account is required only for first-time license application. In subsequent license updates, any user who has been assigned a server administrator role can apply the license through Teamwork Cloud Admin.
>
> - Teamwork Cloud will automatically apply the selected license whenever it starts. If the license does not exist in the license server anymore, the server will go into limited mode, allowing only one user to log in. The user is either **Administrator** or one with **Server Administrator** permissions.
>
> - When a license is added, the Web Application Platform together with Teamwork Cloud Admin automatically consumes one license.

To apply a license in Teamwork Cloud Admin

1. Enter the URL for Teamwork Cloud Admin. You will be directed to the authentication server sign-in page.
2. Enter administrator credentials (the default credentials are **Administrator/Administrator**). Upon successful authentication, you will be directed to Teamwork Cloud Admin.
3. Click the app bar in the upper right corner and select **Settings** application. To open Team work Cloud Admin, enter your web browser using the following format: *https://<machine ip>:<port>/webapp*. For example, if the machine IP is 10.1.1.123 and the default port 8443 is used, the URL will be *https://10.1.1.123:8443/webapp*.
4. From left side menu select the **Server license** page. In this page you will find **License information** table.
5. Enter the IP address of the FlexNet server (if it is on the same instance, use 127.0.0.1), and click **SHOW LICENSES**.
6. Select the applicable license you want to apply, and click **Confirm** button.

7. After applying the license, in the **License information** table, you will see license which is used.

> ⚠️ If your license server only has a single license edition for Teamwork Cloud, it will be automatically applied.

> ⓘ **Warning**
>
> If your installation of Teamwork Cloud is using a multi-node Cassandra cluster, you must have a Business Pro or Enterprise license. Teamwork Cloud will deactivate if it detects a multi-node cluster with a FLEXnet License Server is down, the Business license.

When [...] , the number of available licenses will decrease [...] need to reactivate once a license becomes available [...]

If your FLEXnet License Server is down, the server capacity shall be set to zero. Only one connection is allowed at that time. All currently active users can continue working but they cannot sign in again once they log out as no user can sign into the server at that time. The server administrator can sign into the Teamwork Cloud Admin to select a new license server.

You can see information about your current license on the **Server license** page of Teamwork Cloud Admin. The information includes the license edition and expiration date, the license version. See section [Changing a license](#) to change or update your license.

Related pages

- [Changing a license](#)
- [Accessing TWCloud Admin](#)