My account application

In My account, you can manage your account data - add or remove your name, phone number, email address and department, also you can change your password.

To open My account

- In the upper right corner click ⦙⦙⦙ button and select **My account** application.

⚠️ The user without assigned roles or resources after sign in will be automatically redirected to the **My account** page.

My account view

Changing password

To change the password

1. Open **My account** application.
2. Choose **Change Password**.
3. Enter your old and new passwords, then select **Save**.

✅

> ✓ You can also change your password in the **User details** pane by clicking ⋮ and selecting **Change password** option. Your new password cannot be the same as your previous password.

To change the Administrator's password

1. Change the password using **My account.**
2. Update the *properties* file at *<TWCloud install folder>/WebAppPlatform/shared/conf/webappplatform.properties* with the new TWCloud Admin password.
3. Restart the Web App service.